



PROGRESS COACHING INSTITUTE

Professional Coaching for Exceptional Results

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Message from Owner:

In this progressive world, where there is cut-throat competition, there is a need to work smart rather than work hard.

Young minds are the future of any nation and the progress it makes.

Students have the potential to achieve your dreams and make a significant difference in the world. So, go forth with confidence, embrace every opportunity, and remember that your teachers are here to support you every step of the way. Your future is bright, and I can't wait to see the incredible heights you'll reach.

All the Best!!!

Bigyani Shety

Founder & CEO-PCI

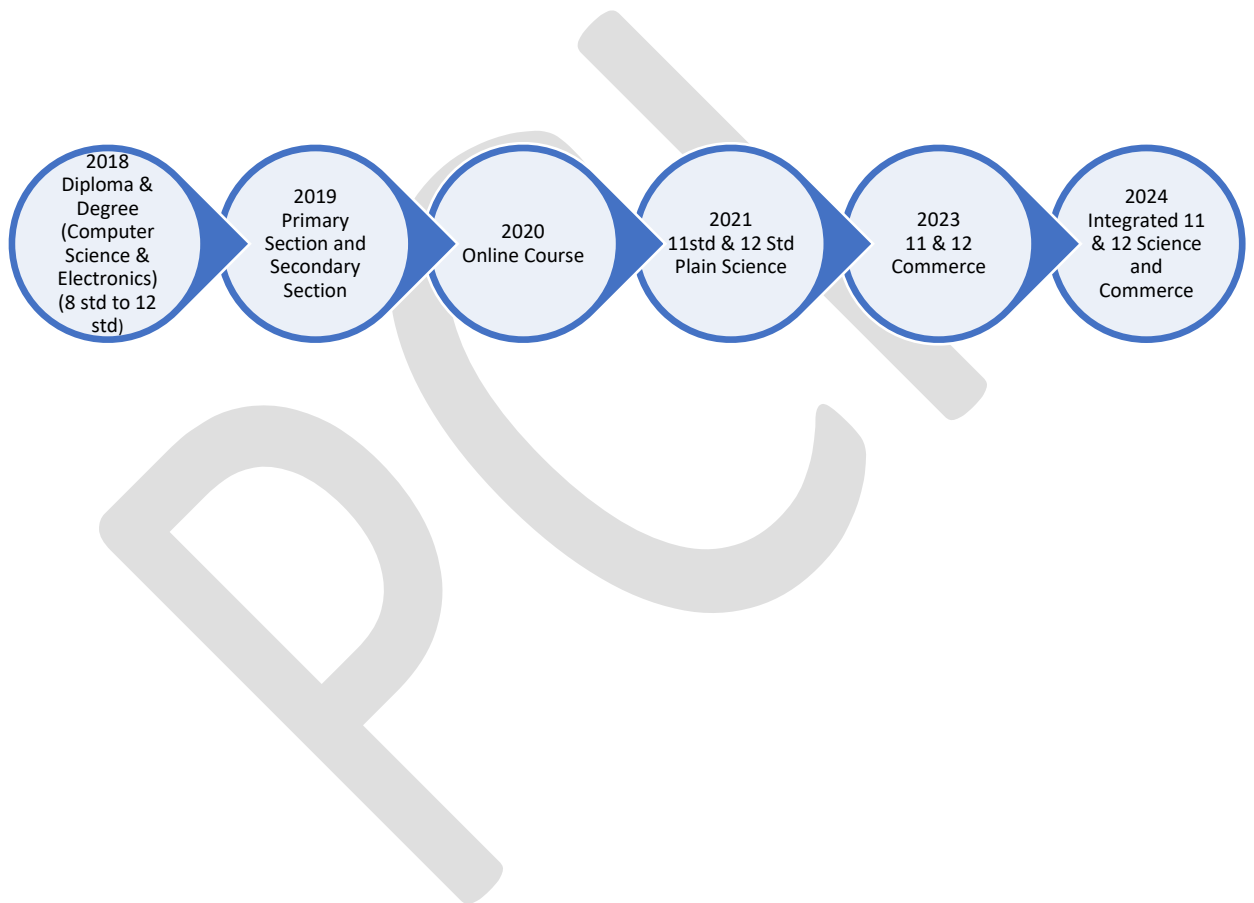
ABOUT US

Progress Coaching Institute – the company that owns the PCI brand- is an institution that provides education and aims to mentor youth, through its qualified faculty and focus on teaching methodologies.

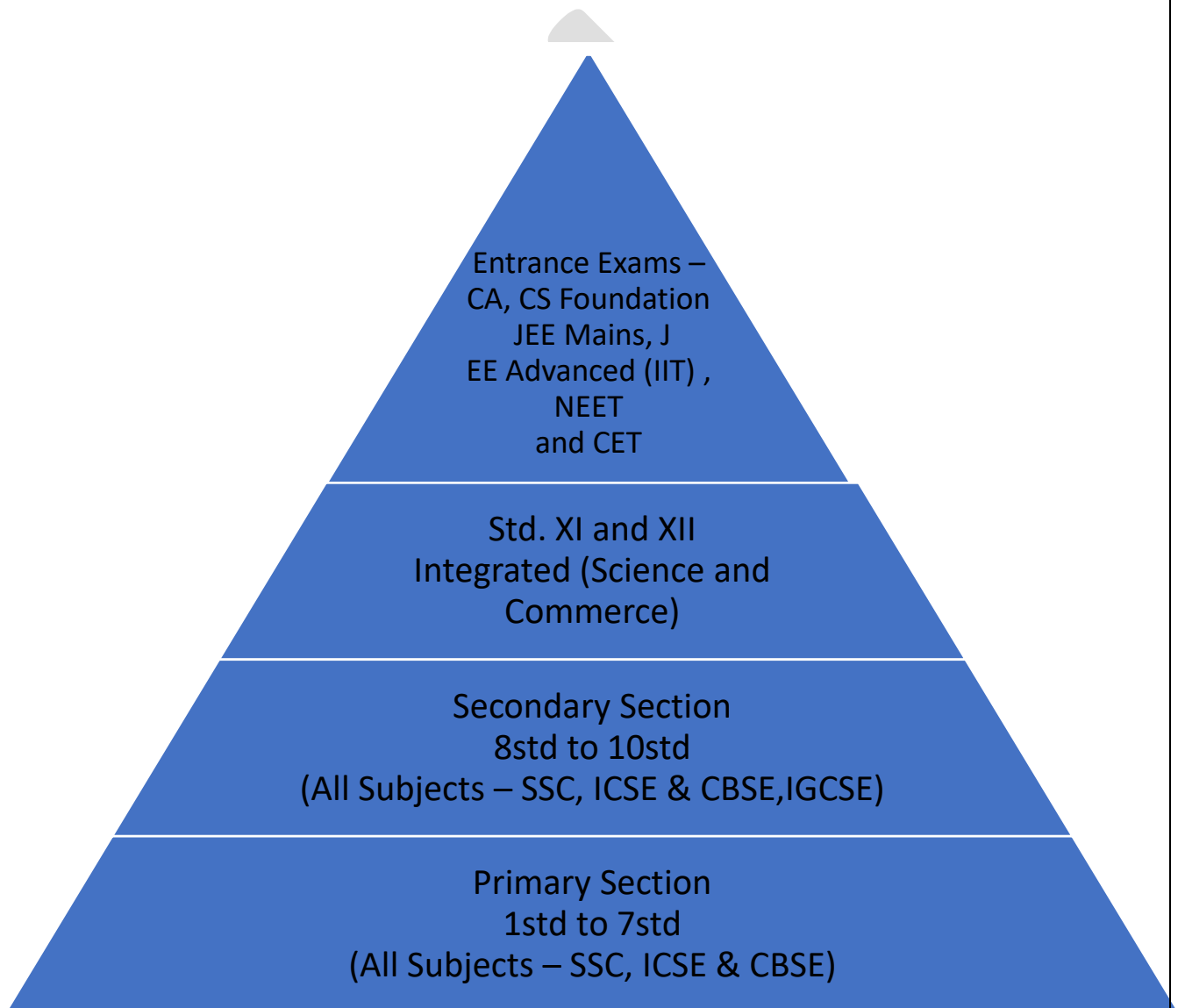
PCI offers coaching for Std 1st to 10th State Board, ICSE and CBSE Board, IGCBS and IB Board.

Science coaching for Std XI and Std XII. Engineering and Medical Entrance Test-CET, NEET, JEE Mains and JEE-Advance. Commerce Coaching for Std XI and XII , along with the entrance test preparation for CA-CPT, CS, CWA, and for professional CA (IPCC & Final) exam.

Our Milestone



Overview



OUR VISION

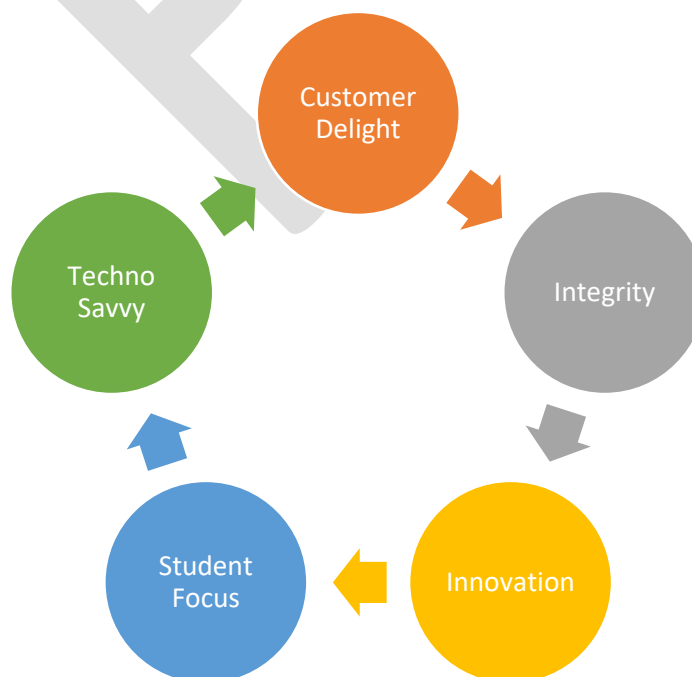
To Impart the Best Possible Education to Our Students using Latest Technologies & Effective Coaching Methods. To Provide the Complete Solution to our Students at one place. To Strive for the Success of our Students. To Enable them to become Confident & Successful in their lives.

OUR MISSION

Our mission is to serve society through excellence in education. We always aim to define the absolute standard of excellence in the area of academics:

- We aspire to instill the right attitudes, values and vision in. Our students that will prepare them for a life time continued learning and leadership in their chosen careers
- Attract and develop talented and committed human resource, and provide an environment conducive to innovation, creativity, team-spirit and entrepreneurial leadership
- Impart quality education to meet the needs of profession and society, and achieve excellence in teaching-learning and research.

OUR VALUES



HOW DOES PCI HELPS PARENTS?

Orientation Program

Student-Parent Dashboard with DPP/Test Performance Details

One to one interaction to discuss the progress with Parents

Weekly Performance Report/Test Results on Whatsapp

Free Library facility

How we teach?

Activity based learning

Personalized learning in Smart Classroom with best In-Class teachers

8 hours Dedicated Doubt Resolution & Test Series with detailed Analysis

Infinite Practice Sessions

About Teachers:

Our full-time, in-house teachers are always ready to help students, since doubts and queries are an integral part of learning. This dedicated team of teachers helps students perform optimally in the Boards exams and Entrance test. We have highly qualified and experienced faculty.

Why Integrated?

Introduction

Integrated courses, also known as interdisciplinary or multidisciplinary courses. Integrated courses are academic programs that combine multiple disciplines or subject areas into a single course or degree program. These courses are designed to provide students with a comprehensive and holistic education that covers a wide range of topics and prepares them for a diverse range of careers.

“Don't let people make you afraid of taking chances in life. And if you fail, it's no big deal. Get back up and fight through it and be successful again. If you did it once, you can do it again.”

Benefits of Integrated Course:

Increased flexibility and choice:

Integrated courses offer students greater flexibility and choice in their studies. By combining different subjects, students have more options to customize their education to fit their interests and career goals. This flexibility also allows students to pursue multiple areas of interest simultaneously, which can lead to a more well-rounded education.

Saving time and money:

Integrated courses can save students time and money by allowing them to complete multiple degrees or majors in less time than it would take to pursue them separately. Additionally, integrated courses often have a lower cost compared to taking multiple courses in separate departments or schools.

Gaining a broader understanding of multiple subjects:

Integrated courses offer students a unique opportunity to gain a deeper understanding of multiple subjects. By combining different fields of study, students can gain a more comprehensive understanding of complex issues and their connections across different disciplines.

Developing interdisciplinary skills and knowledge:

Integrated courses help students develop interdisciplinary skills and knowledge that are highly valued by employers. These skills include the ability to think critically, solve complex problems, and work collaboratively across different fields of study.

Improving critical thinking and problem-solving skills:

Integrated courses help students develop critical thinking and problem-solving skills by encouraging them to approach issues from multiple perspectives. By combining different fields of study, students can develop a more nuanced understanding of complex issues and develop innovative solutions to real-world problems.

Why JEE?

“Scientists investigate that which already is; engineers create that which has never been.” - Albert Einstein

Gateway to Top Engineering Colleges

The JEE Exam is essential for students who want to get admission in top engineering colleges in India. The IITs, NITs, and IIITs are some of the best engineering colleges in India that offer excellent educational opportunities, research facilities, and placement opportunities. Students who clear the JEE Exam can secure a seat in these colleges and pursue their dream career in engineering.

Standardized Examination System

JEE Exam is a standardized examination that tests a student’s knowledge and skills in Mathematics, Physics, and Chemistry. The exam is conducted on the national-level, and the questions are designed to assess a student’s understanding of concepts rather than memorization. The standardized nature of the exam ensures that the evaluation process is fair and transparent, and the selection process is purely based on merit.

Exposure to Competitive Environment

JEE Exam is a highly competitive exam that provides students with exposure to a competitive environment. The exam is taken by lakhs of students every year, and the competition is intense. Students who clear the exam have proven their mettle and have demonstrated that they are among the best in the country.

Builds Analytical and Problem-Solving Skills

Preparing for the JEE Exam requires rigorous study, practice, and dedication. The exam requires students to solve complex problems and think analytically. The preparation process helps students build their problem-solving and analytical skills, which are essential for a career in engineering.

High Placement Opportunities

Engineering graduates from top colleges like IITs, NITs, and IIITs are in high demand in the industry. These colleges have excellent placement records, and students who graduate from these colleges are offered lucrative job opportunities in top companies. Clearing the JEE Exam and getting admission to one of these colleges opens up endless opportunities for students.

In nut-shell, the JEE Exam is crucial for students who aspire to be engineers. Students who are willing to put in the effort and clear the exam can have a bright future in the field of engineering.

JEE MAIN EXAM

Joint Entrance Examination – Main (JEE-Main), formerly **All India Engineering Entrance Examination (AIEEE)**, is an Indian standardized computer-based test for admission to various technical undergraduate programs in engineering, architecture, and planning across colleges in India.

The exam is conducted by the National Testing Agency for admission to B.Tech, B.Arch, B.Planning etc. programs in premier technical institutes such as the National Institutes of Technology (NITs), Indian Institutes of Information Technology (IIITs) and Government Funded Technical Institutes (GFTIs), Birla Institute of Technology And Science (BITS) which are based on the rank secured in the JEE-Main. It is usually conducted twice every year. Once in January and second in April.

JEE Main 2024 Overview

Name of Exam	JEE Main
Exam Duration	3 Hours
Total Marks	300 Marks
Eligibility	Appearing or passes class 12 th Std or another equivalent qualifying exam from a recognised board with 75%(Gen Category)
No of Question	90
Marking Scheme	+4 for every correct answer -1 for every incorrect answer
Total Questions to be attempted	75 out of 90

Purpose	Admissions to 23 IITs, 31 NITs, 26 IIITs and 33 GFTIs
Mode of Examination	Computer-based
Number of Attempt	Two attempts in class 12 th & Four attempts in 2 consecutive year after Class 12th
Date of Examination	(Session 1): Between 24th January and 1st February, 2024 (Session2): Between 1st April, 2024 and 15th April, 2024

JEE ADVANCE EXAM

JEE-Advanced is for admission to the Indian Institutes of Information Technology (IIITs) the dream of every PCM student. Only the students selected more than 2.5 lakh in JEE MAIN are eligible to appear in JEE Advanced.

JEE Advance 2024 Overview

Name of Exam	JEE Advance
Exam Duration	Paper-1: 3 hours Paper-2: 3 hours Total: 6 hours
Total Marks	360-400 Marks
Eligibility	Only the top 2.5 lakh successful candidate (including all categories) in B.E/B.Tech
No of Question	54 Question (Each Paper)
Marking Scheme	Full, Partial & Zero Marking Concept
Mode of Examination	Computer-based
Number of Attempt	One attempt in 12 th & Another after 12th

Why NEET?

NEET Importance for MBBS: NEET is the sole entrance examination for various medical courses such as MBBS, BDS. NEET importance for MBBS has grown substantially. It is imperative for aspiring medical students not only to clear NEET but also to achieve high scores. This is important because the best medical colleges offer admission to candidates who achieve the highest score and rank.

Furthermore, students aiming to pursue their MBBS abroad are also required to qualify for the NEET exam. Candidates who pursue MBBS without qualifying for NEET can't practice medicine in India. Additionally, several foreign medical universities mandate NEET qualification as a prerequisite for admitting medical students.

Looking up to some of the most important aspects and advantages of NEET:

Earlier several medical colleges conducted their own entrance exam which created a lot of chaos among the students disturbing their mental health.

1. **Reduced Mental Pressure on the Medical Aspirants:** As NEET has taken over all other medical entrance exam, it has made students lives more easy and convenient to concentrate only on one entrance rather than shifting the focus to several other universities entrance test. Earlier students performance on their 12th exams also affected before NEET because of the pressure of performing better on all other medical entrance exam.
2. **Translucent and Consistent Process:** One And Only common entrance test for all the medical aspirants across the country assures that there is uniformity in the standards which are set for enrolling into the medical courses at different universities and colleges all over India.
3. **Now, as the admissions in the medical universities are only accepted through NEET,** it has emerged as the most trustworthy and transparent tool in the medical admission process, as only deserving medical aspirants can get admissions in the best medical university be it Government, Deemed or Private.

NEET EXAM

The **National Eligibility cum Entrance Test (Undergraduate)** or **NEET (UG)**, formerly the All India Pre-Medical Test (AIPMT), is an Indian nationwide entrance examination conducted by the National Testing Agency (NTA) for admission in undergraduate medical programs who wish to pursue undergraduate Medical (MBBS), Dental (BDS) and Ayush (BAMS, BUMS, BHMS etc) course in government and private institutions in India.

NEET EXAM 2024 Overview

Name of Exam	NEET EXAM
Exam Duration	3 Hours 20 minutes
Total Marks	720 marks
Eligibility	Minimum age criteria of 17 yr with 10+2 with 50% in Physics, Chemistry & Biology
No of Question	200 out of which 180 question need to attempt
Marking Scheme	+4 for every correct answer -1 for every incorrect answer
Mode of Examination	Offline
Question Types	MCQs

LIST OF TOP ENGINEERING COLLEGE

Engineering College Name	Ranking	Score	State
Indian Institute of Technology Madras	1	89.79	Tamil Nadu
Indian Institute of Technology Delhi	2	87.09	Delhi
Indian Institute of Technology Bombay	3	80.74	Maharashtra
Indian Institute of Technology Kanpur	4	80.65	Uttar Pradesh
Indian Institute of Technology Roorkee	5	75.64	Uttarakhand
Indian Institute of Technology Kharagpur	6	73.76	West Bengal
Indian Institute of Technology Guwahati	7	70.32	Assam
Indian Institute of Technology Hyderabad	8	70.28	Telangana
National Institute of Technology Tiruchirappalli	9	69.71	Tamil Nadu
Jadavpur University	10	67.04	West Bengal
Vellore Institute of Technology	11	66.59	Tamil Nadu
National Institute of Technology Karnataka, Surathkal	12	65.26	Karnataka
Anna University	13	65.06	Tamil Nadu
Indian Institute of Technology Indore	14	63.93	Indore
Indian Institute of Technology (Banaras Hindu University) Varanasi	15	63.74	Uttar Pradesh
National Institute of Technology Rourkela	16	62.79	Odisha
Indian Institute of Technology (Indian School of Mines)	17	62.37	Jharkhand
Indian Institute of Technology Gandhinagar	18	61.66	Gujarat
Amrita Vishwa Vidyapeetham	19	61.54	Tamil Nadu
Thapar Institute of Engineering and Technology (Deemed-to-be-university)	20	61.24	Punjab
National Institute of Technology Warangal	21	61.13	Telangana
Indian Institute of Technology Ropar	22	60.51	Punjab
National Institute of Technology Calicut	23	60.28	Kerala
Institute of Chemical Technology	24	59.7	Maharashtra
Birla Institute of Technology & Science -Pilani	25	59.52	Rajasthan
Jamia Millia Islamia, New Delhi	26	59.3	Delhi
Siksha `O` Anusandhan	27	58.92	Odisha
S.R.M. Institute of Science and Technology	28	58.56	Tamil Nadu
Delhi Technological University	29	58.34	Delhi
Indian Institute of Technology Jodhpur	30	58.03	Rajasthan
Amity University	31	57.3	Uttar Pradesh
Aligarh Muslim University	32	57.26	Uttar Pradesh
Indian Institute of Technology Mandi	33	56.49	
Shanmugha Arts Science Technology & Research Academy	34	56.21	Tamil Nadu
Indian Institute of Engineering Science and Technology, Shibpur	35	56.12	West Bengal
Kalasalingam Academy of Research and Education	36	55.69	Tamil Nadu
Malaviya National Institute of Technology	37	55.6	Rajasthan
Chandigarh University	38	55.2	Punjab
Kalinga Institute of Industrial Technology	39	55.14	Odisha
National Institute of Technology Silchar	40	55.07	Assam

LIST OF TOP MEDICAL COLLEGE

Rank	Name	State	Score
1	All India Institute of Medical Sciences, Delhi	Delhi	94.32
2	Post Graduate Institute of Medical Education and Research	Chandigarh	81.1
3	Christian Medical College	Tamil Nadu	75.29
4	National Institute of Mental Health & Neuro Sciences	Karnataka	72.46
5	Jawaharlal Institute of Post Graduate Medical Education & Research	Pondicherry	72.1
6	Amrita Vishwa Vidyapeetham	Tamil Nadu	70.84
7	Sanjay Gandhi Postgraduate Institute of Medical Sciences	Uttar Pradesh	69.62
8	Banaras Hindu University	Uttar Pradesh	68.75
9	Kasturba Medical College, Manipal	Karnataka	66.19
10	Sree Chitra Tirunal Institute for Medical Sciences and Technology	Kerala	65.24
11	Madras Medical College & Government General Hospital	Tamil Nadu	64.43
12	King George's Medical University	Uttar Pradesh	63.93
13	All India Institute of Medical Sciences Jodhpur	Rajasthan	62.43
14	Vardhman Mahavir Medical College & Safdarjung Hospital	Delhi	61.73
15	Dr. D. Y. Patil Vidyapeeth	Maharashtra	61.35
16	Siksha `O` Anusandhan	Odisha	60.66
17	All India Institute of Medical Sciences Bhubaneswar	Odisha	60.65
18	Saveetha Institute of Medical and Technical Sciences	Tamil Nadu	60.61
19	St. John's Medical College	Karnataka	60.49
20	S.R.M. Institute of Science and Technology	Tamil Nadu	60.47
21	Sri Ramachandra Institute of Higher Education and Research	Tamil Nadu	60.44
22	All India Institute of Medical Sciences, Rishikesh	Uttarakhand	60.06
23	Institute of Liver and Biliary Sciences	Delhi	59.59
24	Institute of Post Graduate Medical Education & Research	West Bengal	58.49
25	Datta Meghe Institute of Higher Education and Research	Maharashtra	58.48
26	Kalinga Institute of Industrial Technology	Odisha	57.39
27	All India Institute of Medical Sciences, Patna	Bihar	57.3
28	Aligarh Muslim University	Uttar Pradesh	56.92
29	Jamia Hamdard	Delhi	56.36
30	Kasturba Medical College, Mangalore	Karnataka	56.3
31	Lady Hardinge Medical College	Delhi	55.78
32	Govt. Medical College & Hospital	Chandigarh	55.34
32	Maulana Azad Medical College	Delhi	55.34

34	Maharishi Markandeshwar	Haryana	54.87
35	Dayanand Medical College	Punjab	54.75
36	University College of Medical Sciences	Delhi	54.68
37	JSS Medical College, Mysore	Karnataka	54.13
38	All India Institute of Medical Sciences Bhopal	Madhya Pradesh	53.94
39	All India Institute of Medical Sciences Raipur	Chhattisgarh	53.92
40	PSG Institute of Medical Sciences & Research	Tamil Nadu	53.68

PC

MHT-CET

The MHT-CET or Common Entrance Test is an annual entrance exam conducted by the Government of Maharashtra. It is conducted by the Directorate of Technical Education. The degree courses of the following streams are mainly accounted for in this entrance exam:

- Engineering
- Pharmacy

Earlier the test scores were also used for admissions to Medical degree courses. After the Supreme Court of India insisted that only NEET can be used for undergraduate medicine admissions all over India, MHT-CET has been scrapped for medical colleges. The test is conducted in online mode for the first time in 2019. The State Common Entrance Test Cell, Maharashtra released the syllabus and marking scheme for the Computer Based Test (CBT).

The test was also used for admissions to the undergraduate course in Planning at the College of Engineering Pune, this was changed with the introduction of a separate entrance test for Planning in 2022.

Why Should You Opt for Commerce?

Today, there's a significant increase in students opting for PCB and PMC, making up almost 50% of students. The remaining 40-50% are pursuing commerce. While it's true that commerce doesn't lead to becoming a doctor or engineer, it offers diverse career options. Commerce students can venture into fields like economics, statistics, risk management and become economists, among other possibilities.

Computer science is a particularly appealing career for commerce students, assessed through the AECT exam. Opportunities include roles in insurance, where you can work as an analyst overseeing market research. These roles, both in India and abroad, are well-remunerated.

Commerce also provides various management paths, with emerging fields such as sustainability, sports, fashion business, and communication. The commerce field is constantly evolving, presenting new and exciting career prospects. Considering these opportunities, choosing commerce after class 10th becomes a compelling option.

Chartered accountants (CAs)

Chartered accountants (CAs) in India are highly respected professionals in high demand. Becoming a CA can open up a wide range of career opportunities, with the potential to earn a high salary and enjoy job security. The Chartered Accountant is a globally recognized professional credential that denotes expertise in Accounting, Finance, & Business. CAs are highly regarded by employers, clients, and the public alike. CAs have high job security due to the high demand for their skills and expertise.

Reasons to become a Chartered Accountant

Chartered Accountants are highly respected and in-demand professionals. CA has many career opportunities, from public accounting to corporate finance to consulting. Chartered Accountants have the opportunity to work with a variety of clients, from small businesses to multinational corporations. Here are five Reasons to Become a Chartered Accountant:

- Chartered Accountant is a Prestigious Profession

There are many reasons to become a Chartered Accountant (CA) in India. First, the Chartered accountant is a globally recognized professional credential that denotes expertise in accounting, finance, & business. Second, CAs are in high demand by employers due to their skills and ability to add value to organizations. Third, CAs enjoy high job security and earn a competitive salary. Fourth, becoming a CA confers status and prestige and opens up opportunities for career advancement.

- Mobility in the Profession

Chartered Accountants (CAs) enjoy high mobility in the profession. They can easily move between different industries, roles, and countries. This is because CAs have a broad range of skills and knowledge in high demand.

Here are some examples of how CAs can use their mobility to advance their careers:

- A CA working in public accounting could move to the industry to work as a financial analyst or controller.
- A CA working in the industry could move to consult to help other businesses improve their financial performance.
- A CA working in government could move to academia to teach accounting or finance.
- A CA working in one country could move to another country to work for a multinational corporation.
- International Benefits and Opportunities

If you have always dreamed of settling abroad, becoming a Chartered Accountant (CA) is a great option. The demand for CAs in the foreign market is high, with 14% of ICAI alumni already settled abroad. Chartered Accountants have many international benefits and opportunities available to them. They are in high demand worldwide, and they can earn high salaries, work in a multicultural environment, and travel extensively.

Company secretary

A **Company secretary** is a senior position in the corporate governance of organizations, playing a crucial role in ensuring adherence to statutory and regulatory requirements. This position is integral to the efficient functioning of corporations, particularly in common law jurisdictions. The Company Secretary serves as a guardian of compliance, a facilitator of communication between the board of directors and other stakeholders, and a custodian of corporate records.

Despite the name, the role is not clerical or secretarial. The company secretary ensures that an organization complies with relevant legislation and regulation, and keeps board members informed of their legal responsibilities.

In many countries, private companies are required by law to appoint one person as a company secretary, and this person will either be a senior board member or a member of the senior management team.

In India, "The Institute of Company Secretaries of India" (ICSI) regulates the profession of company secretaries. ICSI is a statutory professional body which has more than 65,000 associate members.

Chartered Secretaries are employed as chairs, chief executives and non-executive directors, as well as executives and company secretaries. Some chartered secretaries are also known in their own companies as corporate secretarial executives/managers or corporate secretarial director

FEE STRUCTURE

S.NO	BATCH	8 TH 1-Year Program	8 TH 3-Year Program	9 TH 1-Year Program	9 TH 2-Year Program	9 TH 4-Year Program
0.1	Registration Fee	8,475/-	8,475/-	8,475/-	8,475/-	8,475/-
0.2	Study Material	1,016/-	4,149.1/-	1,567/-	3,134/-	8,047/-
0.3	Infrastructure & Technology Fee	16,949/-	25,424/-	16,949/-	25,422/-	25,424/-
0.4	Tuition Fee	28,560/-	115,951/-	30,009/-	69,970/-	239,04/-
0.5	Total Fee*	55,000/-	154,000/-	57,000/-	107,000/-	281,000/-

S.NO.	BATCH	10 TH 1-Year Program	10 TH 3-Year Program	11 TH 1-Year Program	12 TH 2-Year Program	DROPPER 4-Year Program
0.1	Registration Fee	8,475/-	8,475/-	8,475/-	8,475/-	8,475/-
0.2	Study Material	1,567/-	6,480/-	4,914/-	2,457/-	3,643/-
0.3	Infrastructure & Technology Fee	16,949/-	25,424/-	44,000/-	25,000/-	26,000/-
0.4	Tuition Fee	32,009/-	194,000/-	131,612/-	65,068/-	70,882/-
0.5	Total Fee*	59,000/-	235,000/-	189,000/-	101,000/-	109,000/-

0.2 Once the students name is stuck off due to non- payment of fee by the end of the month of the due installment date/month, the student shall have to pay 250/- for readmission.

0.3 If a student found to have engaged in any unfair practice (s) during the NSAT Exam, they shall be automatically disqualified from the consideration for any scholarships.

0.4 Installment Plan is as Follow :-

Note : In the below "D refers to class date starts

Course Duration	1 st EMI	2 nd EMI	3 rd EMI	4 th EMI
1st Year Course	60% of Total Fee	40% of Total Fee	-	-
Due Dates	D-7	D+45	-	-
1st Year Course	30% of Total Fee	30% of Total Fee	20% of Total Fee	20% of Total Fee
Due Dates	D-7	D+45	D+180	D+310

1st Year Course	25% of Total Fee	25% of Total Fee	25% of Total Fee	25% of Total Fee
Due Dates	D-7	D+90	D+210	D+360
1st Year Course	25% of Total Fee	25% of Total Fee	25% of Total Fee	25% of Total Fee
Due Dates	D-7	D+90	D+210	D+360

MIP Course (Any)	100% of Total Fee (No EMI)
Due Dates	At the time of Admission Only
Fastrack/Crash Courses	100% of Total Fee (No EMI)
Due Dates	At the time of Admission Only

Scholarship Programme

Progress Coaching Institute every conduct a Progress Scholarship Admission Test (PSAT) after their board exams. This test is conducted once in a year.

Through this test students are allowed to explore their inherent potential while also opening doors to a world of competitive and scholastic test. In short, this test will firmly set them on the path to achieving their targeted goals and a distinguished and bright career.

Students who clearly this test with good marks are eligible to avail this scholarship program.

Students can get upto 100% scholarship on their fees on the basis of their performance in the admission test.

Test Duration: 1 week of April

Test Mode: Offline

Syllabus: IX & X

Questions: Physics, Chemistry, Biology, Maths, Logic Reasoning

Total Marks: 50 Marks

Minimum Qualified marks: 40 and above

Criteria: No Negative Marking

Terms and Conditions

(applicable for students opting for courses under Regular Classroom Program where admission done on or After 1st June 2024)

Admission and Procedure:

To enroll with Progress Coaching Institute (“PCI”), the student/parent/guardian (“You” or “Your”) should fill-up the admission form shared by the admission counsellor. The PCI admission form must be filled with true, correct, accurate, and latest information, and signed by the student and parents/guardian, along with all the required supporting documents/checklist*. Incomplete forms will not be considered. It is compulsory to fill all the columns. Kindly attach all the required documents along with the duly filled-in admission forms. If the student/parents/guardian provides any information that is untrue, inaccurate, not current, or incomplete, or PCI has reasonable grounds to suspect that such information is untrue, inaccurate, not current, or incomplete, PCI reserves the right to disqualify/reject admission from the PCI Regularity. If PCI finds any discrepancy/pendency in the admission form as per the set criteria, In that case the services will be put on hold until such discrepancies are resolved by the student/parent/ guardian. It is also compulsory to provide the correct and updated mobile No. & E-mail ID of the student / parent / guardian for any communication from PCI. PCI shall not be held responsible if any information or communication regarding the Course does not reach the student if he/she has not mentioned his/her or parent’s / guardian’s updated & correct mobile No. / E-mail ID.

Payment of Fees:

The fees can be paid either in lump sum or in instalments at the time of admission. Provided however that in case of payment through E.M.I, the 1st instalment should be paid before the commencement of the class and the remaining instalments, if any are to be paid by electronic mode of payment or through by A/C payee Post Dated Local Cheques at the time of admission itself or any other payment method as may be accepted by the PCI.

- a. No lump sum concession benefits are available on the registration fee, admission kit and digital access fee, technology fee or examination fee.
- b. All payment of fees for Courses charges should be paid through any of the below listed payment modes only:
 - Mobile Wallets: For more information on payment through mobile wallets like Paytm, Mobikwik, GPay, etc. Kindly contact the Branch / Centre opted by or allotted to your ward
 - Net banking (RTGS / NEFT)
 - Debit / Credit Card
 - Cheque
 - Demand Draft (Hereinafter “DD”)

For successful completion of the admission process, a copy of the deposit slip should be submitted with PCI without fail within 3 days of deposit of course fee with the bank. In the

event of failure on the part of the student/parent/guardian/ duly authorized agent to submit a copy of the deposit slip as mentioned above, the un-reconciled amount deposited by the parent/guardian shall be lodged in a suspense account by the PCI for 30 days. If no response is received from the student/parent/guardian after 30days, PCI will not be responsible for such a reconciled amount.

- c. In case of payment by credit card/debit card/wallets or any other online mode, chargeback shall not be entertained by the bank. Parents need to contact the respective center or branch for a refund.
- d. Payments shall be accepted at the fee Counters of the Branch between 10:00 A.M. - 6:00 P.M. on Weekdays
- e. **Please note:** The course fees include charges for student kit i.e. study material, uniform, bag etc., and no additional fees is collected for the same.

Facilities not provided by PCI

The PCI does not provide accommodation/hostel facilities/transportation or food facilities for its students. Parents are free to avail of any hostel, food and transport facility as available from a third party at their own risk and liability. PCI does not take any responsibility and liability for the above-mentioned facilities and henceforth shall not be responsible for concerning hostel facilities/ transport or food facilities in any circumstances in any manner whatsoever.

Course/Section Change:

- a. If a student wishes to change Course / Stream (from Medical to Engineering or vice versa) / section, he/she may be allowed to do so with the permission at the sole discretion of the PCI and is subject to the following conditions:
 - Parent / Legal guardian must submit a written application for change of course / Stream addressed to the PCI.
 - Applicable fee shall be payable to PCI for stream/course change which will be communicated by the Branch. Where such change is from a course with higher fee to a course with a lower fee, no refund of the difference in the fee shall be made. However, where the change is from a course with a lower fee to a course with a higher fee, the student shall be liable to pay the difference.
- b. If any student wishes to change from one section/batch to another, he or she may be allowed to do so at the permission and sole discretion of the PCI and is subject to the following conditions:
 - Parent / Legal guardian must submit a written application for change of Section/batch addressed to the PCI. Applicable fee shall be payable to PCI for batch/section change.
 - Such change cannot be claimed and/or demanded as a matter of right and shall be subject to the availability of seats. The decision of the PCI in this regard shall be final and binding. It can be done only once.

Refund Policy: -

The PCI works transparently. Our Refund policy ensures that all the refunds are processed fairly. In case, a student expresses his intention of not attending the course, and withdrawing his admission, we would require a refund Application / Grievance Letter from Parent / Guardian (along with the relationship) to be submitted to Branch in person stating the reason for seeking a refund. The date of submission of the written application for refund at the Branch will be considered for calculation of the refund amount. Parents/ guardians can also request for refund via mail to progresscoachinginsitute22@gmail.com For refund applications via mail, the date of email will be taken into consideration for calculation of the refund amount.

1. Refund Policy for Classroom Courses:

- Registration Fee is NOT refundable under any circumstances whatsoever.
- Admission Fee is NOT refundable if refund applied after the Batch Start Date.
- Fee paid towards Admission Cum Scholarship Test (ACST), PCI is NOT refundable under any circumstances whatsoever.

Fees Components	Before Batch Commencement	Week 1	Week 2	Week 3	Week 4	Week 5 or Later
Registration Fee	Non-Refundable	Non-Refundable				
Admission Fee						
Tuition Fee	100% Refundable					<p>LOWER OF 75% of (Tuition, Classroom Service, Exam, Technology Fee Paid) OR Total Amount paid as the future Instalments, due on or after the refund application date.</p>
Classroom Service Fee		100% Refundable	90% Refundable	80% Refundable	75% Refundable	
Technology & Exam Fee						

Note:

- Week-1 will be counted from the date of registration by the student or the date of start of the batch, whichever is later.
- Total Payment at Classroom Course eligible for Refund is the sum of Tuition fee, Classroom Service fee, Exam and technology fee Components paid.
- Total course duration is calculated from the Batch start date / Registration date, whichever is later to the Course End date.

- Future Instalment dates will be considered as per the payment schedule shared and will not be as per the Loan EMI date (if any loan taken).

2. Key things to be kept in mind for the Calculation of Refund

S.No.	What will be considered?	What will NOT be considered?
a.	Batch Start Date/ Registration Date, whichever is later	Date when the student attended first class
b.	Date of submission of application for withdrawal/ refund	Date of last class attended by student

Mode of Payment of Refund:

All kinds of refunds shall be paid through **NEFT/Online Transfer ONLY**. The refunds shall only be processed in the account of the student/parent/guardian as may be provided by the student/parent/guardian to PCI. The refund shall be credited within a reasonable

time from the date of receipt of an application for withdrawal of admission by the appropriate Branch / Centre.

NOTE: The PCI shall not be held responsible and/or accountable for crediting refund money to the bank account incorrectly if the bank details furnished by the student/parent/guardian are incorrect.

Students Conduct: -

- ID Cards:** Each student shall be issued an identity card before their first class. The entry to classes/appropriate Branches shall be only with Identity Cards. In case, a student has not received the ID Card and classes have started, he/she must bring a fee receipt copy with him/her for entry to the appropriate Branch of PCI.
- Late Arrival:** A student arriving 10 minutes after the start of classes/tests shall not be allowed to enter the classroom/examination room.
- Absenteeism:**
 - Any study material given during the classes or otherwise, shall not be given to those students, who are absent without prior application request from the parents/guardians. No request / personal appointments in this regard shall be entertained.
 - If a student is absent or misses a test, he/she can collect his / her question paper from the appropriate Branch of the PCI within 10 days from the date of the test, beyond which no requests in this regard shall be entertained.
 - If any student remains absent for more than 10 days consecutively without any prior written application, he/she shall not be allowed to attend/join classes and shall not be given any test paper(s). He/she shall be expelled from the PCI. No separate intimation will be sent to the parents in this regard. No fee or part of the fee

paid/encashed shall be refunded in such cases. The decision of PCI in this regard will be final and binding on the students & parents.

- d. **Sincerity and Discipline:** All students enrolled with the PCI are expected to work hard regularly. Students, after qualifying Admission Cum Scholarship Test and taking admission at any of the Branches of the PCI shall be bound by the rules and regulations of the appropriate branch in all matters whatsoever, including the applicable fee & fee schemes applicable at the Branch / Centre.
- e. Supplying photocopies of Admit Cards, etc.: Students enrolled with the PCI shall provide photocopies of Admit Cards of various Foundations Level / Medical / Engineering Entrance Exams, as soon as they receive the admit cards from the examining body before/during Test Series to be conducted in March, failing which the student shall not be allowed to attend free Test Series & shall not be given Test papers.
- f. The PCI reserves the right to discontinue/rusticate a student from the enrolled course, in case any of the students is found to be misconducting, using foul language or threat over phone, email or in-person towards the PCI or any of the staff members of the branch.
- g. The PCI reserves the right to dis-continue/rusticate a student from the enrolled course, in case any of the student is found to be misconducting, inside or outside the branch premise (Disturbance in the class by inappropriate use of language or watching videos in class, fighting Inside branch premise, causing injury to a student/s, carrying Inappropriate material, carrying any harmful item, Instance of mental/physical harassment of other students, inappropriate conduct in the branch, severe breach of privacy / conduct by a student, passing comments and following a female student, inappropriate touch, physical harm / damage to the PCI property or causing theft to the property or in the PCI premises in any manner.
- h. In case of exit or movement of any teacher or faculty at any branch/centre, the student is not permitted or allowed to create any discord or hooliganism at the branch/centre. Proper grievance should be registered with the competent authority, which will be resolved as soon as possible.

Parents/Guardians' Conduct: -

- a. It is the responsibility of the parents to submit the fee of their ward in time as per the schedule given in the prospectus. PCI will not send any reminders or calls to the Parents/Guardians/students for submission of fees.
- b. The parents can meet the personnel at the concerned Branch / Centre for any enquiry about their ward's progress or any other problem concerning their ward with a prior appointment.
- c. Any change in Permanent / Correspondence Address, Mobile No. (student & parent) & E-mail ID should be notified in writing to the concerned Branch / Centre within 10 days of such change.
- d. In the event the parent is not residing or is not available for any reason in the city where the student is enrolled with PCI, it is mandatory for the parent to appoint a local guardian and to provide his/her full name, correspondence details (including mobile number and

e-mail) who will be taking care of day-to-day activity of the student. PCI shall not be held responsible in any manner whatsoever for the misconduct or illegal actions/omissions of the students. As the student It is compulsory/mandatory to provide a complete and correct E-mail ID / Mobile No. of the Student / Parents / Guardian. The result of tests or any other information from PCI will be sent to the student by SMS and on his / her email ID, The PCI shall not be responsible for the non-receipt of any information regarding the result or anything else owing to non-supply or supply of incorrect information in the Admission Form at the time of admission in this regard or for technical glitches beyond the control of PCI. Non-receipt of information through SMS or e-mail should be promptly notified to the appropriate Branch / Centre for necessary steps.

Limitation of Liability:

a. **Eligibility**

It is for the students themselves to ascertain whether he/she is eligible for a particular competitive / entrance examination or not. The PCI and/or the branch/Centres shall not be held liable in the event a student's admission form cannot be forwarded or is rejected by the examining body on any ground whatsoever. Such a student cannot claim a refund of the whole or any part of the fee he/she has paid to the PCI.

It shall be the sole responsibility of the students to procure and forward duly filled and completed entrance exam admission application forms to the concerned examining bodies. The PCI owes no duty in this regard and shall not be held responsible for any failure on the part of the student in this regard.

- b. **Consequences upon wilful violation of rules by student:** PCI or its Branches and/or Centres shall not be held liable for any loss and/or damage of life or property due to any mishappening and/or accident at any branch and/or centre arising out of wilful violation by the students, of express rules, censures and warnings issued by PCI or its Branches and/or Centres.

Personal Property: Students are required to keep their mobile phones switched off mode while in classes or tests. PCI or its Branches and/or Centres shall not be held responsible for any loss/theft of a mobile phone or any other personal device that the student carries to PCI or its Branch / Centre.

- c. **Misprint & Defective Lessons:** Each lesson is checked thoroughly to rectify errors in study material before it goes for printing. However, considering the large number of pages involved, some misprints or errors may occur and PCI shall not be held liable for any loss and/or damage due to any misprints or errors in study material. In case you notice it, please inform the Centre / Branch Head. Please check all the booklets and pages carefully. Blank or missing pages in the lesson must be brought to the notice of the Branch / Centre Head within 5 days of receiving the study material.

General Clause:

- a. **Seating arrangements for parents:** PCI or its branch / Centres shall not be responsible for providing seating arrangements/ waiting areas to the parents who wish to wait while the classes and/or tests of their wards are in progress.
- b. **Student / Parent communication:** PCI may contact from time-to-time to the parents/ students/ guardians through SMS, WhatsApp, email and call to give notifications on various important updates. Therefore, the students/ parents/ guardians should not hold PCI liable for any liabilities including financial penalties, damages, or expenses in case the student/parent/guardian's mobile number is registered with Do Not Disturb (DND) or National Do Not Call (NDNC) Registry database. The students/parents/guardians undertake and represent not to lodge any claims against the Institute in this regard.
- c. By signing this admission form it is understood that You have read, understood, and consented to all the terms and conditions of this admission form. It is further understood that post admission of the students, you shall not make false excuses or misrepresentations of not reading the terms and conditions mentioned under this admission nor can be used as an excuse for any kind of additional refund or discount.
- d. I understand and agree that the personal information will be collected Progress Coaching Institute ("PCI") while submitting the admission form and the personal information may be used or stored by the PCI as mentioned under the PCI's Privacy Policy I have read and agree to the PCI's privacy policy in its entirety. I have also read, understood, and agree to abide by the terms of the consent form enclosed with this admission form.

Publicity:

PCI reserves the right to use the single / group photograph(s) and name of the student for publicity in all kinds of media, if the student secures a position/rank or succeeds in any Foundations / Medical / Engineering Entrance Exams in India or any test at international level at any time. In addition to the photograph, PCI also reserves the right to record video-audio testimonials of the student & parent for referencing or promotion, as required by PCI at any stage during and/or after the completion of the course for publicity in all kinds of media. No separate permission will be taken from parents/students for the same.

Disclaimer:

If at any point in time, there is a change in the policy of the Govt. / conducting body regarding the pattern of Entrance / Competitive Exams PCI will immediately update/modify the course contents, and assignments, and reschedule the days and timings as per the need to meet the requirements of the new pattern of exam.

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